

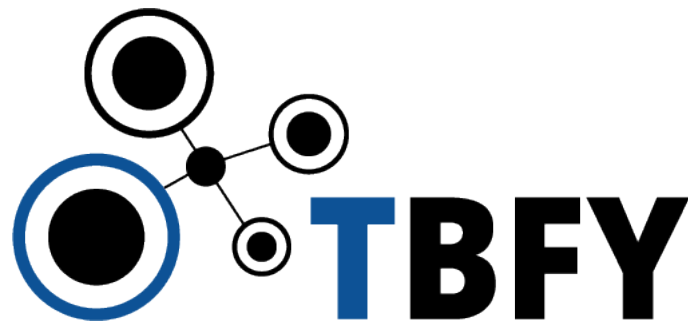
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They Buy For You

Enabling procurement data value chains for economic development,
demand management, competitive markets and vendor intelligence



Deliverable D8.1

Internal Communication Tools

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Quality assurers and contributors

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Date	Version	Description
15.02.2018	0.1	Draft for internal review
28.02.2018	1.0	Final version incorporating internal review changes/comments.

Executive summary

This deliverable lists the internal communication tools used by the TheyBuyForYou consortium in order to ensure an efficient collaboration environment. Furthermore, this deliverable includes the initial project fact sheet for TheyBuyForYou.

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1 Initial Internal Communication Tools

International collaborative projects such as TheyBuyForYou require a communication infrastructure that ensures a smooth and efficient interaction between the involved partners. The need for IT-based communication tools is reinforced by the ambition to reduce travel, which implicates both costs, time and the carbon footprint of the project.

While most communication is sent by email, the collaboration infrastructure in TheyBuyForYou consists of three main pillars:

1. **Microsoft Sharepoint Online¹: Day-to-day project management and document repository**

As general collaboration infrastructure in TheyBuyForYou, SINTEF's Microsoft Sharepoint Online platform will be used. The system provides facilities for Task Management, Project Calendar and storage of all working documents as well as project deliverables and administrative documentation. By means of the internal user management of Sharepoint, appropriate access levels will be maintained for documents that are shared with entities outside the consortium (e.g. European Commission services).

2. **Skype for Business²: Tele-presence (audio and video conferencing)**

The TheyBuyForYou consortium has agreed on bi-weekly conference calls as an arena for the monitoring of the project's progression and for discussing current activities and issues. For this purpose (and web meetings related to work package or task discussions) the consortium has agreed to use Skype for Business.

3. **GitHub³: Software management and versioning**

For collaboration on software development, hosting and reviewing code, TheyBuyForYou has chosen GitHub, along with GitHub Issues as development task management system.

Other tools being used:

- Voting platform (meeting dates, etc): www.doodle.com
- Fallback-platform for web meetings (in case Skype is not available): www.gotomeeting.com

As work in the project progresses the above mentioned tools will be revised based on their suitability and other/additional tools will be considered should the work in the project require that.

¹ <https://products.office.com/en-us/sharepoint/sharepoint-online-collaboration-software>

² <https://www.skype.com/en/business/>

³ <https://github.com/>

2 Initial Project Fact Sheet



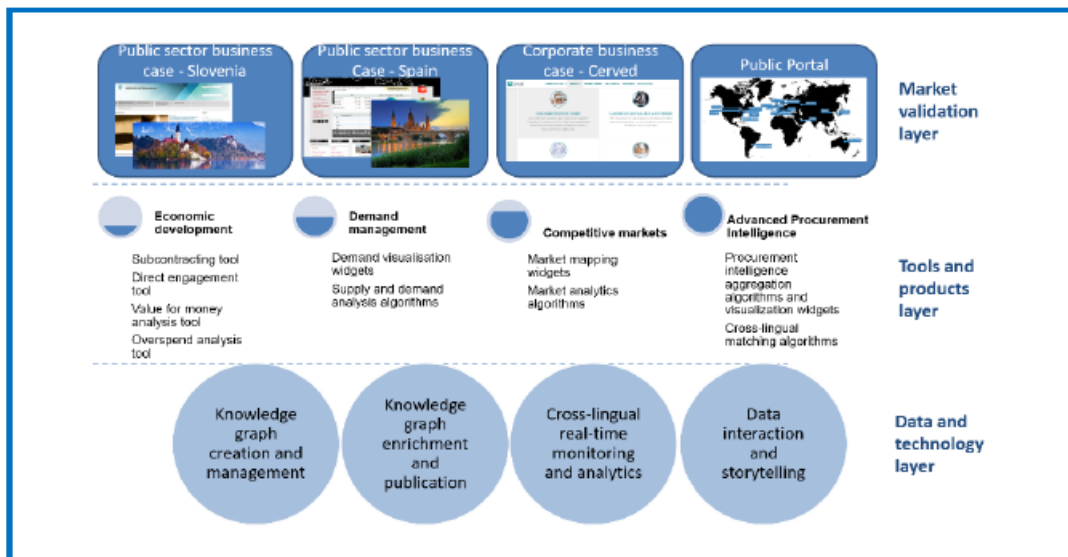
Enabling procurement data value chains for economic development, demand management, competitive markets and vendor intelligence

ABOUT THE PROJECT

The project will explore how procurement knowledge graphs, paired with data management, analytics and interaction design could be used to reform four key procurement areas: economic development, demand management, competitive markets and supplier intelligence.

PROJECT GOALS

We will develop an integrated technology platform, with data, core services, open APIs and online tools, which will be validated in 3 business cases in public/corporate procurement in Slovenia, Spain and Italy. The expected impact is substantial, with €200m savings in EU public



PARTNERS:

- SINTEF (NO)
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- Cerved Group SPA (IT)
- Chrinon LTD – Open Corporates (UK)
- Ministry of Public Administration (SI)
- Institute Jozef Stefan (SI)
- Oesía Networks (ES)
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CONTACT INFORMATION

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KEY FIGURES

Duration: 36 months (1/2018 - 12/2020)

Budget: 3.274.440€



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